



**ACHIEVE  
THE POSSIBLE**

phone: 508-363-0201  
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address: 345 Greenwood  
Street, Worcester, MA 01607  
[www.cabiautism.org](http://www.cabiautism.org)

## **COVID-19 PARENT/ FAMILY EXPECTATIONS**

### **Families are expected to:**

- Do a wellness check on their child each morning at home before determining if the child should go to summer.
- Complete daily **health and safety screening** questions. Students are required to attend school with the screening questions complete. Students who do not have completed screening questions will be isolated until parent screening is complete.
- Keep their child home if they suspect their child is ill.
- Ensure their child arrives to school wearing a **face covering** and provide a sufficient supply of clean mask and face coverings for their child to allow for replacing the coverings as needed.
- Nebulizer use is strictly prohibited. Students who require nebulizer use at school should contact their doctor and the school nurse to develop an alternate plan.
- Ensure students have **two changes of clothes daily**.
- Follow school policies on drop off and pick up and recognize that parent access to the building will be strictly limited.
- Be sure the school has updated contact information in the event the child needs to be sent home.
- Limit personal belongings to materials necessary for academic or behavioral programming or transition safety. All belonging should be **sent in a closed plastic bag**.

### **CABI Summer Schedule General Information**

- CABI's summer schedule will include ½ days in accordance with the Department of Elementary and Secondary Education (DESE) recommendations and be a 3-hour day.
- Sessions will take place between 8:30AM-11:30AM and 12:30PM-3:30PM.
- Students and staff will remain in their own learning groups (or pods) to prevent opportunities of cross-contamination.
- Lunch will take place in the classroom.
- Indoor Gym/group classes, Art, Vocational lab, etc. will be cancelled for at least the summer session.
- Gym classes can be held outside, weather permitted, and 6-foot social distancing will be implemented.
- Field Trips will be cancelled for the summer session.
- Parent permission will be required for community access.
- Cleaning protocols will be in place to clean before school, between sessions, after school, and throughout the day.
- After each instructional block, lunch, and use of other general areas (i.e., bathrooms) school cleaning protocols are enhanced to follow COVID-19 recommended protocols.
- Upon dismissals CABI building/classrooms will be cleaned and disinfected following COVID-19 recommended protocols.

-Upon building closure in the evening cleaning will take place daily with EPA-approved disinfectants and/or 1/3 cup of household bleach to 1 gallon of water. In addition electrostatic deep cleaning will take place.

-Masks, gloves, and Protective Equipment will be worn. All students and staff must wear a mask unless there are safety and medical concerns and/or behavioral health diagnosis. Additional protective equipment will be used by staff for students who need more intensive instruction, physical assistance, diapering, toileting, feeding, etc.

-Classrooms will be restructured to ensure desks have 6 feet of space between them, shared materials are prohibited, and other necessary changes are made.

-The nurse will prepare all medication administrations per the student's physician order in the medically clean nurse's office. Administrations will be done at the door to the classroom or in the hallway directly outside the classroom. *Nebulizer treatments are prohibited.*

### **Pick Up/ Drop Off Procedures**

All students will be dropped off in the back of the building. Students will enter the building via the different back entrances divided by classroom age group. Handicap access will be in the front of the building. Parent/family student location drop off will be in the back of the building. Immediately upon entry, students will travel through the hallway maintaining a 6-foot distance. School staff will check the health and safety screening upon entering the building. Health and Safety Screenings are required to be filled out daily.

### **Visitor Policy**

Due to the serious risk of transmission of COVID-19 and the recommendations by the DESE, parent visitation is strictly discouraged. If visitation is requested or required, we ask families to contact CABI prior to visiting to limit risk of exposure for students and staff. Parent Clinics and school-based meetings are encouraged to be held remotely.

### **Attendance**

In order to help track symptomatic students and staff, we ask that families explain the reason for student absence when reporting them out and detail any symptoms the student experiences which could be related to COVID-19. CABI school nurse may contact you for more information.

### **Isolation/ Discharge Pickup expectation**

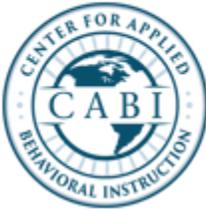
If a student shows symptoms of COVID-19, parents will be asked to immediately pick up their student. The student will be accompanied by their staff to a safe, friendly, and well-ventilated space to isolate from other students, where they will be monitored by the nurse. The nurse or school administration will contact the parent for pick-up. If you are contacted by the school, we ask that you be available to pick up your student as soon as possible. The nurse will contact you to give you more information on how long your student will need to be out of school, in accordance with state recommendations.

### **Cleaning Policy**

CABI has specific cleaning policies to ensure that all areas of the school are disinfected daily. Student use areas including classrooms and bathrooms will be cleaned between groups or individual students, respectively. Cleaning and disinfecting solutions are all approved by the EPA. Further information on cleaning procedures and policies are available per request by contacting CABI administration.

## **Contact Information**

Parents are responsible for updating emergency contact information (via classroom staff) prior to students returning to CABI.



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### **Parent Health Screening**

*This form must be filled out daily for students to attend CABI.*

I, \_\_\_\_\_ (print name) understand that due to the COVID-19 crisis the Center for Applied Behavioral Instruction (CABI) under the direction of the Massachusetts Department of Elementary and Secondary Education (DESE) guidelines have adopted a screening criteria for all students. I confirm that my student does not have any of the following symptoms.

- Fever (100.4 degrees F or higher)
- Chills
- Cough
- Sore Throat
- Difficulty Breathing
- Gastrointestinal symptoms (diarrhea, nausea or vomiting)
- Headache
- New Loss of smell/ taste
- Any other signs of illness.
- Has not had any confirmed exposure to COVID-19 in the last 10-14

I understand that if my student arrives at CABI with or begins experiencing any of the above symptoms during the day, you will be called and asked to pick up your student. I understand that my student will not be able to return until meeting criteria outlined by the school nurse.

Child's Name \_\_\_\_\_

Parent's Signature \_\_\_\_\_

Date \_\_\_\_\_



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**Parent Consent**

By signing this agreement, I \_\_\_\_\_ (parent/guardian name) acknowledge that I have carefully read and fully understand all documents provided to me regarding the Center for Applied Behavioral Instruction (CABI) policies, procedures and placement agreement. I freely and knowingly assume the risk to waive my rights concerning liability as described contained therein.

I, \_\_\_\_\_ (parent/guardian name), am the parent/guardian of \_\_\_\_\_ (student name), who attends the Center for Applied Behavioral Instruction (CABI). I have the legal right to consent to and, by signing below, I do consent to the terms and conditions of documents provided regarding COVID-19.

Child's Name \_\_\_\_\_

Parent's Name \_\_\_\_\_

Parent's Signature \_\_\_\_\_

Date \_\_\_\_\_

